



Date: 12/22/2017

Request for Proposal

Harris Village Project Site Improvements (4 lot subdivision) 2863 West Steele Lane, Santa Rosa, CA

Habitat for Humanity of Sonoma County is seeking service proposals from qualified California licensed and insured engineers to complete site improvements for a 4 lot subdivision with a current primary address of 2863 West Steele Lane, Santa Rosa, California 95403. We are requesting service proposals from engineering firms that can complete and/or coordinate the completion of a variety of tasks including grading, paving, striping and signing, utilities connections, construction of building pads, storm drain construction, etc. We desire to have all site improvement work for the 4 lot subdivision to be completed no later than 30 days from commencement of an executed construction agreement.

Please see link below to obtain our bid set prepared by Firma Design Group and Giacalone Design Firm.

<https://www.dropbox.com/sh/5nvphzmlj8uggbl/AAAE75DL7WbkPIrWIUtN3bFma?dl=0>

******While this bid set includes work for fencing, pavers, and plantings, we plan to have our volunteer groups assisting with those tasks. Please note the color coding on the bid sets which points out work completed by volunteer groups.*

The proposal must include a construction timeline, the phasing of construction activities, percentage of construction completion per phase, and information on the construction crew by phase. Note that one of the four lots has a completely renovated home with a family in residence. In addition to the project timeline, please breakdown the major tasks, grading, construction of building pad, construction of utilities connections, etc. and the construction costs associated with each major task. If any portion of the project will be excluded in your proposal, please provide clarification. The names of any subcontractors to be utilized for the project must also be described, along with the extent of their participation in the construction project.

Please include with your proposal a description of 3-4 recently completed projects in the City of Santa Rosa, and one or more references associated with those projects. We are seeking engineering firms that have experience working in the City of Santa Rosa.

We expect all companies bidding on the project to be prepared to provide payment and performance bonds in association with all work they complete on the site. We also require all companies to possess adequate commercial insurance for the work they will complete on the site.

Please include with your proposal, copies of your company's professional licenses applicable to this project, evidence of commercial insurance (general liability, workman's compensation, umbrella etc.), evidence of the ability to bond for projects, and references as noted above. All subcontractors for which your company will partner for the project must be licensed and insured. Please include their license and commercial insurance information at time of proposal submittal if they will perform greater than 20% of the site improvements. For subcontractors performing less than 20% of the site improvements, we will request evidence of licenses and insurance if they are selected to work on the project.

Deadline for submittal of proposals:

Wednesday, January 24, 2018 at 5:00 PM

Habitat for Humanity of Sonoma County is a 501(c) 3 organization. This is a paid project; however we welcome donations of labor and/or materials for our construction projects. These donations help the families that we serve. If you are interested in donating labor or materials to this or future construction projects, we welcome the donation and it may be tax deductible. Please contact your personal tax consultant to determine if your donation may be tax deductible.

This Request for Proposal serves as an inquiry for construction services available. It is not a guarantee of work and/or contract for companies that submit a service proposal. Habitat for Humanity reserves the right to modify, postpone, or cancel the activities associated with this Request for Proposal as needed in the course of development planning. We will retain all service proposals submitted. A company not selected for this project may be invited to submit a proposal on a future Habitat for Humanity of Sonoma County project.

Thank you for your interest. Please contact Sandy Cobos at (707) 578-7707 extension 102 or at s.cobos@habitatsoco.org with any questions regarding this Request for Proposal.